



Little Red School House & Elisabeth Irwin High School
272 Sixth Avenue (at Bleecker Street)
New York, NY 10014
Tel: 212.477.5316 • Fax: 212.677.9159 • Web: www.lrei.org

Instructions for Donating Cash Gifts

To make a gift to LREI, please complete this form and fax it to Merrill Lynch using the contact and account information below.

NOTICE OF WIRE TRANSFER

Merrill Lynch Contacts: Ruth Saada, CFP®
Dorothy Pao
Tel: 212.236.5339
Fax: **212.236.1568**

Account Information: Mellon Bank
One Mellon Bank Plaza
Pittsburgh, PA
ABA#: 043000261
For Credit to Merrill Lynch Account #1011730
For Further Credit to Account #891-04C83 to the Little Red School House, Inc.

*For International Fed Wires:
International Swift Code: MELNUS3P

School Tax ID#: 13-5562268

Amount of Wire Transfer: _____

Name of Contact, and Firm: _____ Tel: _____

Date of Transfer: _____

In order to receive credit for your gift, you MUST notify:

Pippa Gerard, Director of Development & Alumni Relations
Little Red School House & Elisabeth Irwin High School
Tel: 212.477.5316 ext.236
Fax: 212.677.9159
Email: pgerard@lrei.org

Name of Donor: _____

Address: _____

Telephone: _____

Please contact Ruth Saada or Dorothy Pao at 212.236.5339 prior to sending transfers as the back office must be notified in advance.